



Pikes Peak Workforce Center Consortium Executive Board

Date: Monday, December 15, 2025

9Time: 9:00 – 10:00 SM (Mountain Time)

Meeting Format: In Person and Virtual

Location: Citizen Service Center 1675 Garden of the Gods Road Colorado Springs, CO 80907

Virtual Meeting Information: [Click here to join the meeting](#)

Minutes

Board Members in Attendance: Commissioner Bob Campbell, Commissioner Bill Wysong and Commissioner Cory Applegate.

Attendees: Debbie Miller, Clarke Becker (virtual), Steve Klaffky and Sunny Bryant

PPWFC Staff in Attendance: Traci Marques, Amy Reyes, Daniel Garcia, Becca Tonn and Andreanna Trujillo

Quorum: Two commissioners are present, a quorum was established. Commissioner Cory Applegate arrived a late.

Public Comments: None

The meeting was called to order at **9:00 AM**.

Board Action Items:

Minutes

- a) Approval of November 21, 2025, meeting minutes
 - Motion by Commissioner Wysong, seconded by Commissioner Applegate. Motion carried.

Board Business:

- a) 2026 Citizen Service Center (CSC) Common Area Maintenance (CAM) Lease approval
 - Motion by Commissioner Wysong, seconded by Commissioner Applegate. Motion carried.
- b) New WDB member: Allison Cortez, Pikes Peak State College
 - Motion by Commissioner Wysong, seconded by Commissioner Applegate. Motion carried.
- c) DRAFT State of Work (SOW) Western Governors University (WGU) and Pikes Peak Workforce Center (PPWFC)
 - Notation, this is final, with legal approval.
 - Period of Performance: September 2, 2025-June 30, 2026
 - Funding Commitment: WGU to provide PPWFC \$100,000 to support (1) full-time equivalent (FTE) position (or equivalent staffing) and student/employer outreach activities for period of performance

- Motion by Commissioner Wysong, seconded by Commissioner Applegate. Motion carried.
- d) Notice of Funds Available – ET25-010 FY26 WIOA AD and DW (pending)
 - Still pending, have not received final approval from CDLE. May need to schedule a quick virtual meeting later, once approval received from CDLE.
 - WIOA Adult (4AF26ET/ADMN 4AF26ET/PROG) 10/01/2025 – 06/30/2026 - \$957,794
 - WIOA Dislocated Worker (4DF26ET/ADMN 4DF26ET/PROG) 10/01/2025 – 06/30/2026 -\$912,970

Organizational Updates – Traci Marques, Executive Director/CEO

- a) New Connecting Colorado Update
 - Errors and ad hoc reporting still being tested
 - Reports released with enrollment numbers
 - Hope to get more reports
- b) PY24 Monitoring Updates – Daniel Garcia
 - Meeting with CDLE Monitoring team every Friday to resolve items
 - Still reviewing ‘questioned costs’ identified, but still waiting on CDLE to review our supporting documentation that was submitted
 - December 19, 2025 – PPWFC will submit our initial formal response per the 45 day requirement (which items we want to challenge, update and/or create a corrective action plans)
 - Review of findings:
 - Program side: form has been approved and accepted and will resolve this finding
 - Fiscal side: broad requests from CDLE FMU (updating our internal SOPs; reconciliation and reporting)
- c) Other
 - TEGL released by US Dept of Labor – maximizing innovation for WIOA funds to be less restrictive
 - Directors meeting on Thursday in Denver and will discuss
 - Governor’s Exec Order released last Thursday with recommendation for the decommission US Dept Education and creating a combined department of US Dept of Higher Ed and Workforce Programs

Financial Updates – Amy Reyes, Budget & Finance Manager

- a) Financial Dashboard was presented through September

New business:

The meeting was adjourned at **10:26 AM**.

Meeting minutes submitted by:	Meeting minutes reviewed by:
{Signature on file}	{Signature on file}
Andreanna Trujillo, PPWFC Executive Assistant	Commissioner Bill Wysong, Board Secretary