



Resources for Federal Workers

If you are a federal employee who has been recently **furloughed** or **laid off**, you may be eligible for unemployment benefits. An employer may not prohibit you from applying for benefits. Your eligibility for benefits will depend on a variety of factors. **Colorado Unemployment Benefit Claims** take approximately **four to six weeks** to process.



Filing Your Claim:

1

File your claim in the correct state: Make sure to file your claim in the state where your most recent duty station is located. (*Your duty station is the location where you worked, not where you live. Check your SF-50 if you're not sure.*)

2

File your claim online through MyUI+.

3

Verify your identity through ID.me.

4

Select your correct employer: Make sure you identify your employer with its correct department or agency name.

5

Submit employment and wage paperwork: You will need to fill out the ES-935 Response to Wage and Separation form that we send you. You may also need to submit a Notification of Personnel Action (SF50), a Notice to Federal Employee About Unemployment Insurance (SF8), and a check stub when requested.

6

Select why you are out of work: If you are out of work due to the shutdown, please select the “due to shutdown” checkbox and also select “layoff” below it. If you opted to participate in the Federal Government’s Deferred Resignation, select “quit” and upload a copy of the letter you received and responded to.

7

Report any income you received from your employer related to your resignation, layoff, or termination (*like a severance package*).

8

Choose a method of payment: Either direct deposit to a verified bank account or a U.S. Bank ReliaCard®.

After Filing Your Claim You Should:



Manage Your Claim in MyUI+: Track your claim status, request payments weekly, manage your information, and respond to communications from CDLE.



Request Payment Every Week: You need to complete your weekly payment certifications *EVERY WEEK*, even while you wait for a decision on your claim. If you do not request payments your claim will become inactive.



Register with Your Local Workforce Center through Connecting Colorado: You are required to register with Connecting Colorado within **seven days** of filing your claim.



Complete Your Weekly Work Search Activities: You may be required to complete work search activities weekly while collecting UI benefits. Work search activities include: submitting job applications, uploading resumes to online job boards, completing skills-assessments, interviewing for new roles, and more.



Report any Income Received: When you request payment and complete your weekly certification, you will be asked to report any income earned that week.

Reemployment Support from CDLE

CDLE has several workforce programs to support Coloradans through a period of joblessness:

Colorado Rapid Response offers materials and resources to guide unemployed workers during the initial transition.

Connecting Colorado, the state's labor exchange, has personalized job openings posted.

Various hiring events, job fairs and training sessions are published on the **homepage calendar** at *CDLE.Colorado.gov*.

We're hiring! The State of Colorado also has over **500 open positions** at various State agencies listed on *GovernmentJobs.com/Careers/Colorado*.

Workforce centers across the state are available to support job seekers via personal job search support and coaching, resume development, interview preparation, and a variety of activities including job fairs, hiring events, workshops and training opportunities.

Explore apprenticeships in the Colorado Registered Apprenticeship Program Directory. Apprentices earn while they learn and get hands-on experience in well-paying industries.

Contact the Unemployment Insurance Division

ColoradoUI.gov

Denver Metro:
303-318-9000

Spanish:
303-318-9333

Toll-Free:
1-800-388-5515

Spanish Toll-Free:
1-866-422-0402

Learn more about these resources online.

cdle.colorado.gov/unemployment/resources-for-federal-workers

