



Pikes Peak Workforce Center Consortium Executive Board

Date: Monday, December 4, 2023

Time: 1:00 – 2:00 PM (Mountain Time)

Meeting Format: In-Person and Virtual

Location: 1675 Garden of the Gods Road and Microsoft Teams

Virtual Meeting Information: [Click here to join the meeting](#)

Join on your computer, mobile app, or room device.

Meeting ID: 281 263 064 79

Passcode: peSb7A

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Minutes

Board Members in Attendance: Commissioner Bob Campbell, Commissioner Cami Bremer, Commissioner Stan VanderWerf

Attendees: Debbie Miller, Tamara Moore, Lisanne McNew, Ann Cesare, Steven Klaffky

PPWFC Staff in Attendance: Traci Marques, Laurie Padilla, Clarke Becker, Daniel Garcia, Samuel Escalona

Quorum: All three commissioners are present. Commissioner Bob Campbell established a quorum.

Public Comments: None

The meeting was called to order at **1:11 PM**.

Board Action Items:

- **Approval of October 23, 2023, meeting minutes:** First motion by Commissioner VanderWerf, seconded by Commissioner Bremer. The motion passed unanimously.
- **Approval of Amendment RFP 22-068D, CSCCC:** First motion by Commissioner Bremer, seconded by Commissioner VanderWerf. The motion passed unanimously.
- **Approval of 2024 CSC Sub Lease & CAM:** First motion by Commissioner Campbell, seconded by Commissioner VanderWerf. The motion passed unanimously.
- **Approval of One-Stop Operator 1-Year Contract Renewal:** First motion by Commissioner Bremer, seconded by Commissioner VanderWerf. The motion passed unanimously.
- **Approval of the Final WDB Amended Bylaws:** Steven Klaffky provided an overview of the changes to the document. First motion by Commissioner VanderWerf, seconded by Commissioner Campbell. The motion passed unanimously.

- **Approval of NFA ET 23-001 PY23 WIOA/WP/ESF:** Noted correction to the document – the year should show “PY23”, not “PY22”. First motion by Commissioner VanderWerf, seconded by Commissioner Bremer. The motion passed unanimously.

Organizational Updates:

- Traci Marques provided operations updates. This included an update about the U.S. Department of Labor audit from August 2023.
- Daniel Garcia presented about WIOA Evaluation.
- Laurie Padilla provided financial updates.

New business: N/A

The meeting was adjourned at **2:39 PM**.

Meeting minutes submitted by:	Meeting minutes reviewed by:
{Signature on file}	{Signature on file}
Samuel Escalona, PPWFC Operations Manager	Commissioner Stan VanderWerf, Board Secretary