



Pikes Peak Workforce Center Consortium Executive Board

Date: Monday, July 24, 2023

Time: 1:00 – 2:00 PM (Mountain Time)

Meeting Format: In-Person and Virtual

Location: Pikes Peak Workforce Center (1675 Garden of the Gods Rd) and Microsoft Teams

Virtual Meeting Information: [Click here to join the meeting](#)

Join on your computer, mobile app, or room device.

Meeting ID: 281 263 064 79

Passcode: peSb7A

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[+1 719-283-1263,,239472885#](#) United States, Pueblo

Phone Conference ID: 239 472 885#

Minutes

Board Members in Attendance: Commissioner Bob Campbell, Commissioner Cami Bremer, Commissioner Stan VanderWerf

Attendees: Ann Cesare, Clarke Becker, Steve Klaffky

PPWFC Staff in Attendance: Traci Marques, Laurie Padilla, Samuel Escalona

Quorum: All three commissioners are present. Commissioner Bob Campbell established a quorum.

Public Comments: None

The meeting was called to order at **1:05 PM**.

Board Action Items:

- **Approval of June 26, 2023, Meeting Minutes:** First motion by Commissioner VanderWerf, seconded by Commissioner Bremer. The motion passed unanimously.
- **Approval of Program Practice Letter (PPL) Language Assistance Plan:** First motion by Commissioner Campbell, seconded by Commissioner Bremer. The motion passed unanimously.
- **Approval of Program Practice Letter (PPL) Priority of Service for Title 1 Adult Programs:** First motion by Commissioner Bremer, seconded by Commissioner VanderWerf. The motion passed unanimously.
- **Approval of Program Practice Letter (PPL) Criteria for the Certification of One-Stop Centers by Local Boards:** First motion by Commissioner Bremer, seconded by Commissioner Campbell. The motion passed unanimously.

Traci Marques provided organizational updates. This included updates about the upcoming audit by the U.S. Department of Labor.

Laurie Padilla, Finance Manager, provided financial updates.

New business: N/A

The meeting was adjourned at **1:35 PM**.

Meeting minutes submitted by:	Meeting minutes reviewed by:
{Signature on file}	{Signature on file}
Samuel Escalona, PPWFC Operations Manager	Commissioner Stan VanderWerf, Board Secretary