



Pikes Peak Workforce Center Consortium Executive Board

Date: Monday, April 24, 2023

Time: 1:00 – 2:00 PM (Mountain Time)

Meeting Format: In-Person and Virtual

Location: Centennial Hall (200 S. Cascade Ave) and Microsoft Teams

Virtual Meeting Information: [Click here to join the meeting](#)

Join on your computer, mobile app, or room device.

Meeting ID: 281 263 064 79

Passcode: peSb7A

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[+1 719-283-1263, 239472885#](#) United States, Pueblo

Phone Conference ID: 239 472 885#

Minutes

Board Members in Attendance: Commissioner Bob Campbell, Commissioner Cami Bremer, Commissioner Stan VanderWerf

Attendees: Debbie Miller, Lianne McNew, Francis Vigil, Steve Klaffky

PPWFC Staff in Attendance: Traci Marques, Samuel Escalona, Erica Romero

Quorum: All three commissioners are present. Commissioner Bob Campbell established a quorum.

Public Comments: None

The meeting was called to order at **1:00 PM**.

Board Action Items:

- **Approval of March 13, 2023, Meeting Minutes:** First motion by Commissioner VanderWerf, seconded by Commissioner Bremer. The motion passed unanimously.
- **Notice of Funding Availability (NFA) ET 22-012:** First motion by Commissioner VanderWerf, seconded by Commissioner Bremer. The motion passed unanimously.
- **Notice of Funding Availability (NFA) ET 22-012A:** First motion by Commissioner VanderWerf, seconded by Commissioner Campbell. The motion passed unanimously.
- **Notice of Funding Availability (NFA) ET 22-013:** First motion by Commissioner Bremer, seconded by Commissioner VanderWerf. The motion passed unanimously.

- **Program Practice Letter (PPL) Individual Training Accounts (ITAs), Change 3a:** First motion by Commissioner Campbell, seconded by Commissioner VanderWerf. The motion passed unanimously.
- **Program Practice Letter (PPL) Eligible Training Providers for WIOA Title 1 Adult and Dislocated Worker Programs, Change 6a:** First motion by Commissioner VanderWerf, seconded by Commissioner Bremer. The motion passed unanimously.
- **Approval of appointing three new workforce development board members:**
 - Jonathan Liepe, Colorado Springs Utilities
 - Melissa Burkhardt-Shields, School District 11 Adult Education
 - Erica Skolasinski, Goodwill of Southern Colorado
 - All three members were approved as a group. First motion by Commissioner Bremer, seconded by Commissioner VanderWerf. The motion passed unanimously.

Erica Romero, PPWFC Business Relations Manager, provided updates about the sector partnership program, including details about the role of the sector partnership convener.

Traci Marques, Lisanne McNew, and Debbie Miller provided a recap of the National Association of Workforce Boards (NAWB) conference that occurred in Washington D.C. in March.

Traci Marques provided organizational updates.

Traci Marques provided financial updates.

New business: N/A

The meeting was adjourned at **2:06 PM**.

| Meeting minutes submitted by: | Meeting minutes reviewed by: |
|--|--|
| {Signature on file} | {Signature on file} |
| Samuel Escalona, PPWFC Operations Manager | Commissioner Stan VanderWerf, Board Secretary |