

# Pikes Peak Workforce Center Consortium Executive Board

Wednesday, October 26<sup>th</sup>, 2022

In-Person and Virtual  
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Phone Conference ID: 391 852 579#

## Minutes

**Board Members in Attendance:** Commissioner Longinos Gonzalez, Jr., Commissioner Bob Campbell, Commissioner Cami Bremer

**Attendees:** Debbie Miller, Francis Vigil, Steven Klaffky, Bill Price

**Staff in Attendance:** Traci Marques, Samuel Escalona

Commissioner Longinos Gonzalez called meeting to order at 2:02 PM.

### Action Items:

Commissioner Longinos Gonzalez established a quorum.

**Public Comments:** None

### Board Management:

A motion was made to approve the September 28, 2022, meeting minutes by Commissioner Campbell, seconded by Commissioner Bremer. Motion passed unanimously.

A motion was made to approve the Notice of Funds Available Employment Support Funds Supplemental by Commissioner Gonzalez, seconded by Commissioner Campbell. Motion passed unanimously.

A motion was made to approve the Program Practice Letter (PPL) WIOA-2018-02 Work Experience, Change 3 by Commissioner Campbell, seconded by Commissioner Gonzalez. Motion passed unanimously.

A motion was made to approve the Program Practice Letter (PPL) MIS-2020-03, Change 2 Data Integrity and the Participation Cycle for WIOA & TAA Programs by Commissioner Campbell, seconded by Commissioner Bremer. Motion passed unanimously.

A motion was made to approve the Program Practice Letter (PPL) WIOA-2016-08, Change 3 On-the-Job Training by Commissioner Campbell, seconded by Commissioner Gonzalez. Motion passed unanimously.

A motion was made to approve the Program Practice Letter (PPL) WIOA Eligibility Requirements, WIOA-2022-03 by Commissioner Gonzalez, seconded by Commissioner Campbell. Motion passed unanimously.

### Organizational Updates:

Traci Marques provided updates for the Pikes Peak Workforce Center:

- RUN & Innovation Grant Update: additional funding coming from ESF Supplemental. Over 600 people registered in RUN. Innovation Grant is on pause at the state level.

### New Business:

- Memorandum Of Understanding (MOU) with Community Partnership Family Resource Center: one

shared full-time employee (FTE), moving from the Woodland Park Library. The request to the board is to implement a resolution that would allow Traci to have the authority to execute MOUs and return to the Consortium Executive Board afterward for a ratification vote.

There is some precedent to allowing executive directors to sign off on MOUs while bringing them back to the board as report items. This will help prevent last-minute additions to meeting agendas and offer more flexibility for approvals. Commissioner Campbell and Commissioner Bremer expressed support for this idea.

**Adjournment:**

There being no further business, the meeting was adjourned at 2:34 PM.

Submitted by,

Reviewed by,

{Signature on File}      10/26/2022  
Samuel Escalona      Date

{Signature on File}      10/26/2022  
Commissioner Cami Bremer      Date