**Career Exploration**
- Career Guidance & Planning
- Interest Inventories
- Assessments
- Labor Market Information
- Job Shadowing
- Informational Interviews
- Volunteer Opportunities

**Professional Certification**
- Short term professional certifications in high growth industries
- No cost to you
- On-the-Job training opportunities
- Internships & Volunteer Opportunities

**Workforce Centers**
Access services at any workforce center location throughout Colorado.
For a complete list of workforce centers
[www.colorado.gov/cdle](http://www.colorado.gov/cdle)

Get started today by registering online at

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**Job Search Preparation**
- Resume critique & development
- Interviewing skills
- Completing applications for employment
- How to apply for federal jobs
- Creating a cover letter
- Developing an elevator pitch
- Negotiating skills
- Workshops to upgrade skills

**Job Search**
- Job leads through Connecting Colorado
- Hot Jobs Board
- Hiring Events
- Job Fairs
- Virtual Job Fairs
- Professional Networking
- Connection with Employers
- Using social media
- WOTC Tax Credit

Inquire about other services available: Veterans Services, Youth programs, 50+ and special grants.

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**Career Centers**
- Computers ADA Accessibility
- Copiers, faxes, printers, video phones
- Assistive Technologies

**Assistive Technologies**
- Dragon Naturally Speaking
- Kurzweil 1000
- Zoom Text 10
- MS Office products
- Internet Explorer & Google Chrome
- Winway Resume
- Smartview 3000 Text Enlarger
- Enhanced Vision machine by Divinci
- Public video phone booth by SVRS that can be used to sign with an interpreter via video link. Please call in advance to ensure the availability of an interpreter or translator.

*The above services may vary by Workforce Center.*